

BOARD OF EDUCATION

Portland Public Schools
Regular Meeting
February 25, 2013

Board Auditorium

Blanchard Education Service Center
501 North Dixon Street
Portland, Oregon 97227

Note: Those wishing to speak before the School Board should sign the public comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the sign-in sheet is removed, but the public is welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All speakers must abide by the Board's Rules of Conduct for Board meetings.

Public comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Public comment on all other matters will be heard during the "Public Comment" time.

This meeting may be taped and televised by the media.

AGENDA

1. **SUPERINTENDENT'S REPORT** 6:00 pm
2. **STUDENT TESTIMONY** 6:20 pm
3. **STUDENT REPRESENTATIVE'S REPORT** 6:35 pm
4. **PUBLIC COMMENT** 6:40 pm
5. **JEFFERSON ENROLLMENT BALANCING** (action item) 7:00 pm
6. **SECOND READING: UNINSURED/UNDERINSURED MOTORIST INSURANCE COVERAGE AND PERSONAL INJURY PROTECTION COVERAGE POLICY** (action item) 8:00 pm
7. **OPEN ENROLLMENT PARTICIPATION 2013-2014** (action item) 8:05pm
8. **CAPITAL BOND OVERVIEW: BUDGET AND FINANCING** 8:20 pm
9. **LEGISLATIVE UPDATE** 8:45 pm
10. **BUSINESS AGENDA** 9:00 pm
11. **ADJOURN** 9:05 pm

The next meeting of the Board will be a Study Session held on **March 4, 2013**, at **6:00 pm** in the Board Auditorium at the Blanchard Education Service Center.

Portland Public Schools Nondiscrimination Statement

Board of Education

Superintendent's Recommendation to the Board

Board Meeting Date:

Executive Committee Lead: Neil Sullivan

Department: Risk Management

Presenter/Staff Lead: Benson Meyers

Agenda Action: Resolution Policy

BRIEF SUMMARY AND RECOMMENDATION

The Superintendent recommends adoption of a school board policy to address uninsured, underinsured, and personal injury protection motorist insurance coverage, as has been advised by outside counsel. As a self-insured entity, the district will reduce a potentially large financial exposure by adopting a policy addressing the limits allowed by Oregon law.

Reviewed and Approved by Superintendent



underinsured motorists. Adoption of this policy would legally support the district in minimizing its financial losses. With adoption of this policy, the maximum exposure to the district of uninsured and underinsured claims is \$25,000 per person and \$50,000 per accident in lieu of the \$1 million self-insured retention. By eliminating personal injury protection coverage, the district will have no financial exposure.

NEXT STEPS / TIMELINE / COMMUNICATION PLAN

The Board considers adoption of proposed new Board Policy 8.60.023-P, Uninsured / Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage.

ATTACHMENTS

Board Policy 8.60.023-P

(DRAFT)

(Date)

Board of Education

Superintendent's Recommendation to the Board

Board Meeting Date : February 26, 2013

Executive Committee Lead : Sue Ann Higgins, Chief Academic Officer

Department : Enrollment and Transfer

Presenter/Staff Lead : Judy Brennan, Enrollment Director

Agenda Action : Resolution Policy

SUBJECT: Open Enrollment Declaration for 2013-14 school year
--

BRIEF SUMMARY AND RECOMMENDATION:

House Bill 3861 requires districts to declare by March 1 each year whether there will be seats at any schools available for open enrollment transfers for students from other districts. The recommendation for 2013-14 is that PPS not participate in open enrollment for non-resident students. Despite the fact that PPS has seen a rise in students transferring to other districts due to the implementation of HB 3681, there are still considerably more non-resident students who enter PPS through standard inter-district transfer methods than those who leave through both open enrollment and standard methods.

BACKGROUND

In June 2011, the Oregon Legislature approved House Bill 3681, which offered a new option for enrolling students from other districts, commonly referred to as "Open Enrollment". The new option allows a district to accept non-resident students without consent of their resident district. It requires:

- f* A spring timeframe for announcing space, accepting applicants, running a lottery (if more applicants than space) and providing results.
- f* Approval through 12th grade, without the need for annual renewal, that cannot be revoked by the non-resident or resident district.
- f* Resident applicants must be accepted before non-resident applicants in the "Open Enrollment" lottery (in line with our current practice).
- f* No weighting, preference or denial can be given based on student demographics, including race, gender and family income level, or special program status, including disability, English language proficiency or athletic ability.

Under the bill, interdistrict transfer requests made outside of the above timeline will continue to follow the existing procedures, including the right of each district to review and approve or deny a transfer each year.

In February, 2012, under resolution 4553, PPS opted out of the open enrollment process. The district has continued to utilize the standard inter-district transfer request process to respond to the more than 1,200 requests for transfer in and out of the district.

Reviewed and Approved by Superintendent

132 PPS resident students were approved to transfer to 12 districts through the open enrollment process this school year. The number, when combined with standard inter-district approvals, represents an increase of 54% over transfers to those same districts the year before.

Despite the increase due to open enrollment, there are still significantly more students who enter PPS through standard interdistrict agreements than those who transfer out through standard or open enrollment methods. See the attached interdistrict transfer comparison chart for details by district.

In order to participate in open enrollment, PPS would first have to allow resident students to be placed in open enrollment transfer seats. This provision is inconsistent with current efforts in the district to limit transfers between our schools, as well as revise transfer policies to be more consistent with racial equity goals.

RELATED POLICIES / BOARD GOALS AND PRIORITIES

PPS Policy 4.10.040-P, Admission of Non-Resident Students

PPS Administrative Directive 4.10.090-AD, Interdistrict Agreements and Transfer of State School Funds

Oregon Revised Statutes 339.125, Admission of nonresident pupils; costs

Oregon Revised Statutes 339.133, Residency of student for school purposes; how determined

Oregon Revised Statutes 339.134, Residency of child with disabilities

PROCESS / COMMUNITY ENGAGEMENT

To date, there has been no direct community outreach regarding the “Open Enrollment” option. Information about interdistrict transfers is available through the Enrollment and Transfer Center website. Staff communicated the district’s decision on “Open Enrollment” to all current families with interdistrict agreements, as well as prospective families.

ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN

Participating in open enrollment would require PPS schools to expand space for resident student transfers before accepting any non-resident transfers. Intra-district transfer data shows that white students transfer at higher rates than students of color, and results in popular transfer schools having fewer students of color than less popular school. Therefore, efforts are underway to limit intradistrict transfers and to revise transfer policies to improve alignment with racial equity goals.

Since many of the students approved to transfer to other districts through open enrollment had not attended PPS in prior years, identifying the racial impact of the transfer program would require additional research with receiving school districts.

BUDGET / RESOURCE IMPLICATIONS

A number of the students approved to attend other districts through open enrollment had not attended PPS schools in the past. Some had been in private schools, or had paid tuition to attend school in the other district. In those cases, the budgetar private schools, or

may be a longer term affect, as open enrollment allows a student to remain in a non-resident district through 12th grade. Under the standard inter-district transfer process, the agreement is reviewed each year and is typically not renewed after a student finishes the highest grade in a school (for example, a student approved to remain in an elementary school through 5th

INTERDISTRICT TRANSFER COMPARISON

School District	Transfers Out Standard Agreement	Transfers In Standard Agreement	Net (+/-)	Transfers Out Standard Agreement *	Open Enrollment Transfers Out HB 3681	Total Transfers Out	Transfers In Standard Agreement *	Net (+/-)
	2011-12			2012-13				
Beaverton	18	120	102	8	7	15	67	52
Canby					0	0	1	1
Centennial	2	85	83	6	0	6	76	70
Colton		3	3	1	0	1		-1
Corbett		1	1		4	4	1	-3
Crook County	5		-5	3	1	4		-4
David Douglas	76	249	173	32	54	86	196	110
Gaston	1		-1		1	1		-1
Gladstone		3	3		0	0	1	1
Gresham-Barlow	3	25	22	5	4	9	29	20
Hillsboro	2	12	10	1	3	4	10	6
Lake Oswego	11	8	-3	9	32	41	8	-33
North Clackamas	16	123	107	13	0	13	100	87
North Marion		4	4		0	0	2	2
Oregon City	2	7	5		0	0	5	5
Oregon Trail	1	2	1	1	0	1	1	0
Parkrose	17	59	42	10	0	10	41	31
Reynolds		93	93		0	0	73	73
Riverdale	5	1	-4	1	12	13	1	-12
Scappoose		1	1	3	0	3	1	-2
Sherwood		1	1	1	1	2		-2
St Helens	1	2	1	1	0	1	2	1
Tigard-Tualatin		22	22	1	2	3	21	18
West Linn / Wilsonville	5		-5	1	11	12	3	-9
Woodburn	1		-1		0	0	1	1
Totals	166	821	655	97	132	229	640	411

* Approvals to date. Approvals generally increase later in the school year .

X:\Board Office\BOARD meeting-minutes support docs\BOARD MEETINGS 2012-2013\02-25-13\Open Enrollment\Interdistrict Summary 11-12 vs 12-

13_2-22-13.xls]Chart

Board of Education Informational Report

MEMORANDUM

Date: February 25, 2013
To: Members of the Board of Education
From: Jim Owens, Executive Director, Office of School Modernization
Thru: C.J. Sylvester, Chief Operating Officer
Subject : Bond Program 101 – Engagement

Staff has been requested to develop a series of presentations designed to inform the Board about 2012 Capital Improvement Bond topics. These topics include:

- x Capital Project Teams - Completed
- x Procurement – Completed
- x Engagement
- x Bond Budgeting & Financing
- x Design & Construction

The attached PowerPoint document entitled “Engagement” will be presented at the February 25th Board meeting. Following the presentation, the Board is welcome to ask any questions relating to the topic.

Attachment: Engagement Overview

PORTLAND PUBLIC SCHOOLS 2012 CAPITAL IMPROVEMENT BOND

Engagement

February 25, 2013

CAPITAL ENGAGEMENT TOPICS

- Communications Plan
- Stakeholders
- Education Facility Visioning & Specifications
- Design Advisory Groups
- Community Participation/Staff Participation
- Partnerships
- Bond Accountability Committee/Board Reports

COMMUNICATIONS PLAN

Goals:

- Keep community informed about status of school improvement projects
- Keep community informed about alignment of spending to priorities/budgets
- Faci-1.1991 TD .000

COMMUNICATIONS PLAN

Tactics: web-based, printed and face-to-face

- Bond webpage with frequent updates and construction news/photos; FAQs and construction glossary; Facebook page and other social media
- Media updates (including neighborhood papers)
- Monthly e-newsletter article
- Tours and open houses
- Presentations at neighborhood and business associations and parent groups
- Signage for construction sites and leaflets for students/families/neighbors

STAKEHOLDERS

- Students, Teachers, Administrators, Staff, Board
- Parents and other Community Members
- PTAs and other School Related Groups
- Neighborhood and Business Associations
- Culturally Specific Community Organizations
- Current and Potential Partners

EDUCATIONAL FACILITY VISIONING & SPECIFICATIONS

- Executive Advisory Committee
 - 30+ diverse membership
 - Differentiated engagement process
- Students and the teaching community will play a role
- Outcomes: facilities vision & school building guidelines

DESIGN ADVISORY GROUPS

- Each full modernization/replacement will have a Design Advisory Group (DAG) initiated before start of Master Planning
- DAGs are a small, diverse group of stakeholders who:
 - Help synthesize community input to design process
 - Collaborate with staff & design team
 - Assist staff & community with tours
 - Assist with public design events, ground breakings, ribbon cuttings

COMMUNITY PARTICIPATION

- School site tours before and during design & construction
- Community master planning design activities
- Community schematic design charrettes
- Community open houses at design development phase
- Contractor conversations with community
- Engage current and potential partners in process

COMMUNITY PARTICIPATION

- Public involvement helps define priorities & characteristics for each community's school
- Invite school communities to tour 'swing sites'
- Actively engage student participation in job shadowing, internships, career fairs, etc. with design teams and general contractors

STAFF PARTICIPATION

- Collaborative internal workshops will include:
 - Office of Schools
 - Information Technology
 - Custodial/Maintenance
 - Nutrition Services
 - Transportation
 - Security, Campus Monitors & Resource Officers

PARTNERSHIPS

- Work with current public & private partners
 - Enhance and grow relationships that support student achievement
 - ‘Wrap around’ services
 - Jurisdictional agencies
- Seek new capital partners
 - Identify needs
- Invite and encourage community to identify potential partnerships

BOND ACCOUNTABILITY COMMITTEE/BOARD REPORTS

- Bond Accountability Committee reports to the Board of Education
 - Members are industry and audit experts
- Monthly bond update staff reports to Board starting in April
- Board approval of high school full modernization and K-8 replacement designs
 - Master Plans
 - Schematic designs
 - Board approves all contracts >\$150k

NEXT STEPS

- Develop & implement communication plan
- Draft facilities vision to Board – May
- Develop DAG charter (March) & memberships (June)
- Map existing partnerships (May)

QUESTIONS?

Email:

schoolmodernization@pps.net

Call:

503-916-2000 ext. 74212

Reviewed and Approved by Superintendent

ADOPTION OF MULTNOMAH ESD

REPORT – February 4, 2013

Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200(6) (Authority to Approve District Contracts; Delegation of Authority to Superintendent) requires the Superintendent to submit to the Board of Education (“Board”) at the “Board’s monthly business meeting a list of all contracts in amounts exceeding \$25,000 and through \$150,000 approved by the Superintendent or designees within the preceding 30-day period under the Superintendent’s delegated authority.” Contracts meeting this criterion are listed below.

NEW CONTRACTS

No New Contracts

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

Contractor

REPORT – February 25, 2013

Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200(6) (Authority to Approve District Contracts; Delegation of Authority to Superintendent) requires the Superintendent to submit to the Board of Education (“Board”) at the “Board’s monthly business meeting a list of all contracts in amounts exceeding \$25,000 and through \$150,000 approved by the Superintendent or designees within the preceding 30-day period under the Superintendent’s delegated authority.” Contracts meeting this criterion are listed below.

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Immigrant & Refugee Community Organization	12/15/12 through 06/30/15	Personal Services PS 59227 Amendment 1	Various schools: Additional funds for continued "Family and Community Engagement" ("FACES") program services designed to improve student achievement by strengthening the relationship between families and schools.	\$100,000 \$227,936	L. Poe Fund 101 Dept. 5431

N. Sullivan

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

INDEX TO THE AGENDA
REGULAR MEETING

February 25, 2013

Board
Action
Number

Page

Personnel

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4715 and 4716

RESOLUTION No. 4715

Election of Temporary Administrators

RECITAL

The following persons have served or will serve in administrative positions with the District, and the Superintendent recommends them to the Board of Education ("Board") for election as Temporary Administrators.

RESOLUTION

The Board accepts the Superintendent's recommendation and by this resolution hereby elects as Temporary Administrators for the school year 2012-13 the following persons, according to the employment terms and conditions set out in the standard District contract, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

First	Last	ID
David	Lizaola	019564
Katherine	Polizos	007833

S. Murray

RESOLUTION No. 4716

Appointment of Temporary Teachers and Notice of Non-renewal

RESOLUTION

The Board of Education accepts the recommendation to designate the following persons as temporary teachers for the term listed below. These temporary contracts will not be renewed beyond their respective termination dates because the assignments are temporary and District does not require the teachers' services beyond completion of their respective temporary assignments.

First	Last	ID	Eff. Date	Term Date
Karen	Boyer	005279	1/3/2013	6/19/2013
Kamron	Burchett	021550	1/28/2013	6/19/2013
Mishaun	Christian	020681	1/9/2013	6/19/2013
Michael	Fish	021444	1/23/2013	4/1/2013
Rachel	Kyriss	014966	1/14/2013	4/13/2013
Gina	Portillo	021350	10/17/2012	6/19/2013
Susan	Russell	017432	9/5/2012	2/1/2013

S. Murray

Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following item:

Number 4717

RESOLUTION No. 4717

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

No New Contracts

NEW INTERGOVERNMENTAntracte.1(GOVE.5(A-1.718s in6NTS -34I7189(Gt.)1(As.5(8TD])(.214

Other Matters Requiring Board Action

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4718 through 4722

RESOLUTION No. 4718

RESERVED FOR FINAL RESOLUTION ON JEFFERSON PK-8 ENROLLMENT BALANCING

RESOLUTION No. 4719

Uninsured / Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage
8.60.023-P

RECITALS

- A. Portland Public Schools has a self-insurance program under ORS 30.282 that applies to the operation of motor vehicles.
- B. The estimated costs of uninsured / underinsured motorist claims, based on the minimum limits under the law, are \$25,000 per person / \$50,000 per accident for bodily injury or death. Defining insurance coverage to limit uninsured / underinsured motorist claims would create substantial savings over electing limits equal to the District's self-insured retention of \$1 million.
- C. The Board of Education for Portland Public Schools reviewed recommendations by the Risk Management Department to adopt the Uninsured / Underinsured Motorist Insurance Coverage and Personal Injury Protection Coverage policy.
- D. Per District Policy (1.70.020-P), the Board of Education is required to place any new policy on the District website for a 21-day public review. Having fulfilled this obligation and having received no public input on the proposed policy, the Board of Education supports the proposed policy language for adoption.

RESOLUTION

- 1. Be it therefore resolved that the Board of Education is defining its insurance coverage to limit Portland Public Schools' exposure to uninsured / underinsured motorist (UM/UIM) claims and personal injury protection (PIP) claims.
- 2. As is permitted under the law, the District elects to provide the minimum uninsured / underinsured motor vehicle coverage required by law for bodily injury or death. In addition, the district shall not provide personal injury protection benefits under its self-insurance program for motor vehicle liability.
- 3. Under the direction of the Superintendent, the Risk Management Department is responsible for

RESOLUTION No. 4720

House Bill 3681 "Open Enrollment" Participation for 2013-14 School Year

RESOLUTION No. 4721

Annual Multnomah Education Service District Resolution Process

RECITALS

- A. The 2013-14 Multnomah Education Service District ("MESD") Local Service Plan ("LSP") is essentially an annual menu of options offered to the MESD Superintendents' Council for the Council's review, modification(s), and approval.
- B. The services offered in the LSP require approval of the component districts' boards by March 1, annually. The Services offered in the LSP must be adopted by two thirds of component districts' boards.
- C. A separate list of the specific services for Portland Public Schools, or the District Service Plan, will be included in the 2013-14 budget development process.
- D. The actual selection and use of resolution funds to pay for selected services remains at the discretion of each individual district. This Resolution does not commit Portland Public Schools to each of the specific services offered by MESD; it affirms the overall services offered to all of the local component districts and contains the terms of the LSP offered by the MESD.

RESOLUTION

- 1. Be it resolved that, according to ORS 334.175, the Board of Directors of Portland Public Schools, School District No. 1J, Multnomah County, Oregon, agrees to the conditions and provision of all programs and services, described in the 2013-14 Local Service Plan – Multnomah Education Service District with no exceptions.
- 2. In the event that the required resources are not available, each and every program and service is subject to reduction or elimination at the